

Customer Identification Requirements



We are required to verify your identity. As a result you will be asked to provide the following evidence when opening an account.

Please provide unaltered black and white photocopies of identification (do NOT send originals). This must include photocopies of page(s) that contain the following: photographs, reference details, transactions and current UK entry/residence visas. Please also note that certified copies of identification documents are NOT required.

Please provide one item from List 1, plus a separate item from List 2. The two documents must be from separate/different organisations.

List 1	List 2
<ul style="list-style-type: none">• Unexpired:<ul style="list-style-type: none">- Passport- UK old style driving licence (not provisional)- UK photocard driving licence• EEA or Switzerland national identity card• Firearms certificate or shotgun licence• Northern Ireland voters card• Notification of one of the following:<ul style="list-style-type: none">- entitlement to state/local authority benefit*- entitlement to tax credit*- entitlement to pension from the DWP (which must state your NI number)*- entitlement to educational loan/grant*- entitlement to other government/local authority grant*• HMRC (Inland Revenue) coding/assessment/statement/tax credit (which must state your NI number)*	<ul style="list-style-type: none">• Unexpired:<ul style="list-style-type: none">- Passport- UK old style driving licence (not provisional)- UK photocard driving licence• EEA or Switzerland national identity card• Firearms certificate or shotgun licence• Northern Ireland voters card• Notification of one of the following:<ul style="list-style-type: none">- entitlement to state/local authority benefit*- entitlement to tax credit*- entitlement to pension from the DWP*- entitlement to educational loan/grant*- entitlement to other government/local authority grant*• Instrument of a court appointment e.g.<ul style="list-style-type: none">- Probate- Court registered Power of Attorney• HMRC (Inland Revenue) coding/assessment/statement/tax credit (which must state your NI number)*• Bank statement (not internet printed) which shows transaction activity**• Credit card statement (not internet printed)**• UCAS letter (students only)*• Local council rent card or tenancy agreement*• HMRC (Inland Revenue) correspondence which must include name, address, and NI number (not temporary NI number)**• Pension/benefit correspondence from DWP*• Utility bill (not mobile telephone, satellite/cable TV or internet printed bills)**• Confirmation from your work, college, university or care institution which must confirm your name, address and details of employment/student/residence status (students only)*

*** Must be the most recently issued document less than 12 months old **Must be the most recently issued document less than 3 months old (except water bills – less than 12 months old)**

If the documents you send do not meet the requirements above, we will have to request other documents from you which may delay your account opening. If you do not have the two documents that meet these requirements, please call us as we might be able to suggest other documents you can send. Occasionally, to comply with Bank of England sanctions and guidelines from the Financial Action Task Force on money laundering, there may be additional checks and documents required if you are a national of a certain country.

Please send copies of your identification documents and your signed application form in the pre-paid envelope provided

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